



## **Code of Conduct for The Littletons School**

This Code of Conduct is intended to assist THE LITTLETONS SCHOOL parents and guardians to identify and resolve issues of conduct that may arise at school. It is designed to guide parents and guardians in their dealings with other parents, the School and the wider community. The Code is written as a set of general principles rather than detailed prescriptions, that are in line with the schools values and expectations (see below). The Code stands beside but does not of course exclude or replace the rights and obligations of individuals under common law.

The School is a complex organisation comprising a diversity of populations that have different relationships to one another. It is essential in such a community that all members recognise and respect not only their own rights and responsibilities but also the rights and responsibilities of other members of the community and those of the School itself.

As a parent, you play a formative role in the development of your child's sense of justice, equity, and worth, of all members of the school community. You also act as one of the most influential role models within your child's life. As the onus for promoting and upholding these core values of the school community must fall on all those with the greatest capacity to reason and control their actions, it is the expectation of the school that all Parents model acceptable behaviour at all times within the school setting.

Children, parents and staff have rights and responsibilities whilst attending The Littletons School – to feel safe, to enjoy our own workspace, to work, to be heard and to be treated with courtesy. Therefore parents and staff must adhere to the following code of conduct.

### **SCHOOL VALUES**

- a non-judgmental attitude towards all people
- Seek to understand the situation of others
- Adopt a co-operative attitude in working with others
- Develop open communication skills
- Work respectfully with other people
- Work from a basis of trust
- Be responsible for our actions

**With respect to the children, a parent and or guardian should:**

- Support your child in all their educational endeavours by giving praise and showing interest in their school activities.
- Help your child to discover that it is often the process that is experienced rather than the end product that makes it all worthwhile.
- Help your child to understand that giving of your very best is what matters rather than always comparing yourself against the capabilities of others.
- Demonstrate that both parents and teachers work together for their benefit.
- Listen to your child as they tell you their "reality", but remember that a different "reality" may possibly exist elsewhere.
- Under no circumstances approach another child whilst they are in the care of the school to discuss or chastise them because of their actions towards your own child. (Such an approach to the child may be seen to be an assault on the child and may have legal consequences.)
- Approach the class teacher, teaching assistant or office staff to seek their intervention in bringing about an equitable and peaceful solution to the situation.

**With respect to their obligations to the school, a parent or Guardian should:**

- Adhere to the school's policies, and endeavour to support in the home, the work that is done in the school.
- Co-operate where the child's behaviour has overstepped accepted school standards.
- Follow specified protocol for communication with staff members.
- Support the school in its efforts to maintain a positive teaching and learning environment.

**With respect to their obligations to staff members, parents, and other individuals, a parent or Guardian should:**

- Expect to be treated with respect and courtesy by others, parents and staff.
- Conduct themselves in a way that is in keeping with the values espoused by the school.
- Endeavour to maintain a positive and co-operative attitude.
- Endeavour to protect each other's good name, by attempting to resolve issues using calm and respectful dialogue directly with the individual concerned.
- Be aware that events have many sides, be prepared to listen to them and seek to verify facts before stating a concern.
- Respect the rights of Staff member's and other individuals.
- If a conflict arises agree to follow the correct procedures.

**With respect to the schools obligations to the parents, the parents can expect:**

- An attitude of professionalism from all staff members.
- To be listened to and clearly communicated with, in regard to their child's education.
- That confidentiality over sensitive issues is respected by staff.
- To be treated in a caring and polite manner.
- To be respected by staff and students.
- That their child will be will be educated in a secure environment in which care, courtesy and respect for the rights of others are encouraged.
- That teachers have an obligation to fairly, reasonably and consistently implement the code of conduct.

**Violence Statement**

Our staff are courteous to parents at all time and we expect parents to be courteous to staff and other parents at all times in return.

**Verbal abuse and physical violence** are a growing concern for staff and parents attending our school. The school staff and parents have the right to be here without fear of being attacked or abused. If a parent is verbally abusive to staff, or persons present on the school premises, **the School will initially give the parent a written warning.** Should the School have any further concerns that parent will be banned from the School premises. **Violence towards staff or other parents under no circumstances will be tolerated.** The Police will be called, and the person prosecuted.

**Acknowledgement**

**I have read and accepted the Code of Conduct, school values, and expectations.**

**Signed** \_\_\_\_\_

**Name** \_\_\_\_\_

Be courteous to all.

Be a positive role model to children.

Show respect for one another at all times but particularly in front of children.