



Consent Form for use of Images
(photographs, videos, DVDs and digital images)

Child's Name.....

Photographs and/or video recordings of children may be taken whilst they attend School to celebrate their achievements and successes and as evidence of their progress and development. Still or moving images may be published in our printed publications (eg prospectus, newsletters) and/or on our external websites. They may also be used to promote the good practice of School to other teachers, e.g. at training events to school.

Electronic images, whether photographs or videos, will be stored securely on School's computer/network which is accessible only by authorised users.

Before using any photographs/videos of your child we need your permission. **Please answer the questions below, then sign and date the form where indicated and return it.**

Please circle:

1.	May we use your child's photograph in printed publications eg prospectus?	Yes / No
2.	May we use your child's photograph on our internet website?	Yes / No
3(a)	May we allow your child's photograph (eg as part of a team or record of an event) to be used for publication in a newspaper? (Please note that the use of photographs in newspapers is subject to strict Guidelines).	Yes / No
(b)	May we allow your child's photograph together with your child's name (e.g. as part of a team or record of an event) to be used for publication in a newspaper? (Please note that the use of photographs in newspapers is subject to strict Guidelines)	Yes / No
4.	May we use any photograph or video of your child internally as part of regular activities and work of school (eg in classroom)	Yes / No
5.	May we use any photographs or video containing your child to share good practice with staff from other schools?	Yes / No

This form is valid from the date of signing until your child leaves The Littletons School. Photographs and videos may be securely archived or deleted after your child has left School. Photographs and videos used for publicity may continue to remain in circulation after your child has left the setting. You may withdraw your consent, in writing, at any time **but it may not be possible to remove images that are already in circulation or have already been published** although every effort will be made to do so.

We recognise that parents, carers and family members will wish to record events such as plays, sports days etc. to celebrate their child's achievements. The School is happy to allow this, at the discretion of the Headteacher on the understanding that such images/recordings are used for purely personal family use. Images containing children **other than their own** should not be put on the internet for any reason, without first seeking permission from the other child's parents/carers.

A full copy of the setting's policy on the safe use of children's photographs may be obtained upon request.

Name of Child: Date of Birth:

Name of person with Parental Responsibility:

Signed: Date:

Data Protection

The Littleton School takes your privacy seriously and we have taken steps to protect it. Any personal data you give to us, including photographic images, will be processed strictly in accordance with the Data Protection Act 1998 and will be used for the purposes that you have consented to. We will not share your details with third parties without your consent, except where we are legally compelled or obligated to do so. Please note that where you consent to images appearing on the internet, they can be viewed worldwide including countries where UK data protection law does not apply.